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DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND

31 March 2020

MEMORANDUM FOR HQ USAF/RE, HQ AFRC DIRECTORS & AFRC COMMANDERS

FROM: AFRC/CC

SUBJECT: Mission Essential Determination – Accession, Initial Skills and Technical Training During Coronavirus Disease 2019

References: 1) Secretary of Defense Memorandum, “Travel Restrictions for DoD Components in Response to Coronavirus Disease 2019” March 11, 2020
2) Secretary of Defense Memorandum, “Stop Movement for all Domestic Travel of DoD Component in Response to Coronavirus Disease 2019” March 13, 2020
3) Secretary of the Air Force Memorandum, “travel Restrictions Delegations of Authority” March 16, 2020
4) Air Education and Training Commander Memorandum, “Mission Essential Determination – Basic Military Training and Technical Training During Coronavirus Disease 2019” March 18, 2020

1. The Air Force Reserve provides our nation with qualified, trained Airmen as required for national security anytime, in any place. This requirement necessitates the continuous training and preparation of our Citizen Airmen for both contingency and non-contingency operations.
2. To ensure we are prepared to continuously execute our mission requirements in the long term, Airmen assigned to the Air Force Reserve Command are exempt from the stop movement order to travel for any accession, initial skills, or technical training with a training line number (TLN), as these activities have been deemed Mission Essential by the Secretary of Defense and AETC/CC. Commanders may need to plan for Airmen to start active duty earlier and/or remain in an active duty status longer than originally planned for self-monitoring, etc. to avoid unnecessary risk, based on guidance available at that time. This official travel authorization will cover additional training requirements and courses as they are revised during this COVID-19 restriction and determined to be mission essential by the Secretary of Defense and AETC/CC.
3. We will continue to monitor the situation and ensure that decisions are made in the best effort to contain the spread of COVID-19, while minimizing negative impact to our mission.
4. My POC for military personnel policy is HQ USAF/REP at 703-614-0683 and my OPR for TLNs is HQ AFRC/A1KE at 478-327-0255, with the exception of Officer Training School TLNs which is ARPC/DPAR at 720-847-3399.

A handwritten signature in black ink, appearing to read "Richard W. Scobee", is positioned above the typed name and title.

RICHARD W. SCOBEE
Lieutenant General, USAF
Commander

cc:
HQ RE/REP
HQAFRC/A1KE
ARPC/DPAR

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