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### Editorial Policy

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# Appreciating IMA force

By Chief Master Sgt. Franklin Whiteley  
RMG Command Chief

It is with great pleasure that I have an opportunity to speak directly to the men and women of the Individual Mobilization Augmentee community. Since becoming the Superintendent of the Readiness Management Group in June, I've had the pleasure of visiting many IMAs in the performance of their jobs. I stand amazed at the complexity of the duties performed and the professionalism in which they're executed.

It becomes apparent at every turn that active duty Air Force is becoming more and more dependent upon one of their Wingmen, the IMA, to perform and execute vital roles and missions.

It's this relationship with active duty and our responsibility of being an unrivaled Wingman that creates the need for all IMAs to be ready for mobilization if needed. The RMG is committed to helping you maintain your

readiness by communicating via ReserveNet and providing guidance to ensure your readiness. The ResNet system will send you a monthly e-mail notifying you of your current readiness status along with areas that may need attention.

The primary areas that determine your readiness are medical, dental, Air Force Specialty Code qualification, security clearance and fitness. A problem in any of these areas could prevent you from being ready to mobilize. If you encounter any problems, contact your local base IMA administrator or detachment and they will assist you.

I'm sure you are all aware of the Airman's Creed, so I would like to include a section of the creed which reminds me of our IMAs.

I am an American Airman; Wingman, leader, warrior. I will never leave an Airman behind. I will never falter and I will not fail.

In the past there have



been many who said IMA stands for "I'm alone," but I submit to you that it should stand for "I'm amazing." The way you perform your mission is simply incredible. As an IMA you should never

feel alone; you have the support of the RMG to serve you. Together we can continue providing the Air Force highly trained and qualified warriors!

# Order of change: New AROWS process promotes efficiency

By Senior Master Sgt. Dale Mock  
RMG Financial Management Superintendent

Headquarters Readiness Management Group recently streamlined the Air Reserve Orders Writing System-Reserve to make it more user friendly for Individual Reservists (Individual Mobilization Augmentees and Category E Reservists) and orders specialists. Due to an Air Force Smart Operations 21 initiative and a Readiness Management Group internal process review, new guidance was disseminated Jan. 30 modifying both the orders process and the web site itself.

The new process will provide more effective management and timeliness of the order publication process.

Changes to the AROWS-R web site

also make it easier to use. Members can now save their duty phone and supervisor information for future applications, and can change them anytime. To request military personnel appropriation tours, members only need to input the Command Manday Allocation System authorization number.

For per diem and travel information, members now only have to indicate whether they are within the corporate limits or commuting area of the duty location. Members who reside outside the commuting area but wish to commute daily or will perform field duty, need to provide that information in the general comments section. Any additional information that should go to the

orders specialist, must be entered in the general comments or justifications box.

Information for a school tour application is now completed by the orders specialist. Members inputs the travel dates, then route it to the information specialist, who will fill out the rest. IRs are encouraged to hold order requests until the tour start date is within 90 days.

For information about AROWS-R, contact your program manager or base IMA administrator prior to contacting the HQ RMG financial management team directly.

\* To visit AROWS, log on to <https://arowsr.afrc.af.mil/arows-r/>.

## Get your story told

By 1st Lt. Randi Norton  
Editor, RMG Chronicle

Individual Mobilization Augmentees are all over the world, in every career field, doing great things for the Air Force. But do you ever hear about it?

The Readiness Management Group is looking to change that by establishing a unit public affairs representative program -- a group of people to act as a conduit between the RMG public affairs team and the Individual Reservists (IMAs and Category E Reservists) in each detachment.

The UPAR acts as a point of contact for public affairs but also notifies public affairs of story ideas showcasing our IRs. The UPAR doesn't need to be in the public affairs career field, just someone willing to help spread the word about the great work our IRs are doing.

If this is something you're interested in, contact RMG public affairs at DSN 497-2419 or e-mail [rmg.pa@afrc.af.mil](mailto:rmg.pa@afrc.af.mil).

We need your help to tell the story of our hardworking IRs!

# Crisis notification in a flash

## EMS provides up-to-date emergency information to IMAs world-wide

By Capt. Thomas McClyde  
RMG Executive Officer

As Air Force Reservists may have noticed after the 2007 California wildfires, Air Force Reserve Command is implementing a new Emergency Management System. Members are asked to respond immediately when they receive EMS notices.

The overall objective of the EMS process is to provide a rapid, automated means of notification to Reserve members throughout the world 365 days a year, day or night.

In past exercises, it took days to contact the Individual Reservist population manually via telephone. The automated system accomplishes the notification process in a matter of hours, processing over 2,500 calls per hour.

The EMS delivers criti-

cal life-saving information via voice and text messages to thousands of personnel through home and work phones, cell phone, fax, PDA, BlackBerry, pager or email. It also generates detailed reports

showing who has been contacted, how many members responded, the date and time

notification was both sent and received, and what device was used, even if the members are deployed or geographically separated from home units.

"The Readiness Management Group has over 13,000 personnel world-wide. During emergencies

like 9/11, it is critical to quickly and accurately account for all assigned personnel, as well as notify them of threats, and give instructions to assure safety and life," Lt. Col. Barbara Moss, RMG director of operations, said. "The Global War on Terror, threat conditions, defense conditions, natural disasters and the geographical separation of

personnel throughout the world mandate the requirement for an automated emergency and

"During emergencies like 9/11, it is critical to quickly and accurately notify and account for all assigned personnel..."

- Lt. Col. Barbara Moss

crisis notification, coordination and disaster response system for the RMG."

The EMS allows messages to be generated by both AFRC and HQ RMG. Messages will be sent to Reservists for both real-world and exercise

scenarios. The system will attempt to periodically call and e-mail both home and work numbers listed in virtual Military Personnel Flight until response is received or until the end of scheduled programming.

Another advantage of EMS is that it can provide voice and text-to-speech messaging, bulletin board service, web scenario check-in which indicates a member's status, and Short Message Service messaging, which allows users to be notified and acknowledge message receipt using various wireless devices.

The EMS email messages will have a MIR3.com address, and will be short. Phone messages will direct individuals to press the appropriate digits to enter responses.

For more information contact your base Individual Mobilization Augmentee administrator or IMA program manager.

## Let it alone: Government Travel Card not the solution for financial troubles

By Lt. Col. Thomas Pyle  
RMG Staff Judge Advocate

Henry David Thoreau once said, "A man is rich in proportion to the number of things which he can afford to let alone." That can be a very difficult thing, to afford to let alone the latest, greatest necessity of life, be it a 50-inch plasma TV, bedroom furniture or \$2,000 concert tickets. In fact, obtaining these necessities is incredibly easy: no interest or payments for one year, no credit check, no money down and free delivery.

All of us have, at one time or another, succumbed to the sales pitch and overindulged our consumption, only to experience the most regrettable of conditions: buyer's remorse. Or worse,

discovering we now lack sufficient income to meet our necessary outgo.

When in financial trouble, remember that there are many places to seek help. An Individual Reservist is entitled to assistance though family services, the base legal office and other Air Force agencies. However, you should not seek temporary help by way of a short-term loan from your government travel card.

The GTC program has been in place for many years and is used only for official travel expenses. If you are tempted to use your GTC for personal expenses, remember that each time you do so you are violating a lawful general regulation and subjecting yourself to a wide range of possi-

ble disciplinary actions, from demotion up to and including discharge. This choice to misuse the card is decidedly not career enhancing and the results of that decision can be extremely costly.

The card is entrusted to you as a member of the Air Force. Not only is your career at stake, but your integrity as well. If you have questions on the use of the card, please check with your supervisor or active duty government travel card monitor.

The unlawful personal use of the government travel card is one thing that you can afford to let alone.

# How to keep your readiness up to date

**By Lt. Col. Barbara Mossi**  
RMG Director of Operations

If you're an Individual Reservist (Individual Mobilization Augmentee or Category E Reservist) you've no doubt received an e-mail updating you on your current readiness information in ReserveNet. It's your responsibility to ensure your information in ResNet is correct. But if you find a discrepancy, how do you correct or update your information?

ResNet displays your individual readiness information by pulling data from official source records. So, the solution depends on where the faulty information came from.

To correct medical, dental, immunizations or lab work records, contact your local medical treatment facility. To update your fitness information, contact your fitness monitor or active duty supervisor. Security data and clearance issues should be addressed and corrected by your active duty security manager or active duty supervisor. Finally, bring Air Force Specialty Code training discrepancies to the attention of your active duty training manager or active duty supervisor.

For other data-related issues displayed on your individual dashboard, contact your Base IMA Administrator or your program manager. The following is more detailed information to assist you in keeping your readiness up to date.

**Medical:** The physical assessment is required annually and is valid for 12 months, regardless of birth month. It consists of a questionnaire, SF 600 overprint, and a dental examination. The questionnaire and SF 600 overprint are available online at <https://wwwmil.rmg.afrc.af.mil/> under Medical Info. Contact your MTF for local protocol on filling out the questionnaire. You must also ensure your immunizations are current. In certain years, you will see a credentialed military medical provider.

Each year you must ensure your MTF enters your medical information into Preventive Health Assessment and Individual Medical Readiness, commonly called PIMR. You must also have your MTF enter your dental information into the Dental Data Systems Web. You are expected to accomplish your

exam at your unit's MTF during your annual tour. You will need to contact the MTF to schedule an appointment. The Tricare standard for scheduling is 30 days prior to expiration date. An email will be sent to you if you are overdue or within six months of your exam. Scheduling the exam is your responsibility.

When exams are accomplished by any MTF other than your own, you are required to ensure your servicing Air Force MTF enters the documentation into PIMR and files the original documentation of the exam in your medical record. Usually, this means you'll have to mail or hand-carry the originals to your MTF.

There are some IRs who don't have an Air Force MTF because they are assigned to joint or other service locations. If you fall into this category or are in the Participating Individual Ready Reserve, you must mail a copy of your exam to Headquarters Readiness Management Group Surgeon General, 233 North Houston Road, Suite 131A, Warner Robins, GA 31093.

**Dental:** Your annual dental exam requirement follows the RCPHA guide.

Every three years, based on age, your dental exam needs to be accomplished by a military dental officer. The intervening years' exams can be accomplished by your MTF or by your private dentist, who should fill out the Department of Defense Form 2813. You must ensure your servicing MTF dental clinic updates your dental records in DDSW. Those in the PIRR or those who don't have a servicing Air Force MTF should send their DD Form 2813 to the RMG address above.

**Fitness:** All IRs participating for pay or points are subject to the Air Force physical fitness program as directed in Air Force Instruction 10-248. Members are mandated to complete a fitness assessment annually. A composite score of 75 represents the minimum accepted health, fitness and readiness levels. ResNet will indicate yellow if you are within 90 days of your required annual assessment.

Contact your active duty fitness monitor or active duty supervisor to schedule your assessment or to correct fitness information.

**Security Clearance:** Periodic investigations are

required every five years for a top secret clearance and every 10 years for a secret clearance. Monitor these dates and work with your active duty security manager to initiate a reinvestigation at least six months prior to your clearance expiration. Security clearances turn yellow if any investigation is due within 90 days.

Please note, at the present time ResNet will indicate you are red in security clearance readiness if you are in an unfunded position, even if your clearance is current. This is an issue for IRs assigned to PBD 720 positions and for Category E Reservists. The next ResNet software update in June, will correct this discrepancy.

ResNet was set up to assist you in maintaining your readiness. For customer support or questions, contact the ResNet help desk at toll free (866) 889-8428 or commercial (267) 295-1930. The ResNet website can be accessed through the Air Force Portal at <https://www.my.af.mil/reservenetprod/Reporting/ReportMain.aspx>.

## Attention colonels! Vacancy ads moved to new location

Compiled from staff reports

Air Force Reserve Command has moved vacancy advertisements for Line Individual Mobilization Augmentee colonel positions from the Air Force Reserve portal page to the Air Force Knowledge Now Community of Practice site.

The site can be accessed from both government and non-government computers, either through the Air Force Portal or through a direct URL using Common Access Card authentication.

To access through the AF Portal, go to <https://wwwd.my.af.mil/afknprod/ASPs/CoP/OpenCoP.asp?Filter=RC-DP-00-27>.

With this method, users log into the Air Force Portal first, then are directed to the CoP. Users may log in via username and password, or

with CAC authentication.

If you are unsure of your user name or password, or need to create a new one, contact the AF Portal Team at DSN 596-5771, Comm (334) 416-5771 or Toll Free (877) 596-5771. In all cases, select option seven.

Access the site directly at <https://afkm.wpafb.af.mil/ASPs/CoP/OpenCoP.asp?Filter=RC-DP-00-27>. This method requires CAC authentication.

On the CoP, vacancy advertisements are filed under Document Management, in the Line IMA Colonel Vacancies folder. The vacancies are sorted in ascending alpha-numeric order according to Air Force Specialty Code. The duty location, position number and advertising Readiness Management

Group Detachment are also provided as part of the document name.

Each vacancy has an associated announcement listing job-specific details and contacts for additional information. The General Info and Admin Resources folder contains helpful information useful during the application process.

The CoP is open, meaning users do not have to become members to view the information. However, membership does offer benefits. Members receive automatic alert notifications via e-mail when changes occur.

To receive automatic alert notifications, select the satellite icon at the end of the document name (for single document update) or in the upper right corner of the folder page (for page updates). You will be

prompted to choose how often you wish to receive the alert notification e-mails.

Members can also minimize the number of mouse clicks required to arrive at the CoP. From the Air Force Portal page, click on the Communities tab, then click My Communities of Practice. The link to the CoP will be listed as an option for you as long as you remain a member.

To become a member, enter the CoP and select Become a Member.

If you have questions or need assistance accessing the information on the HQ AFRC/A1L Line IMA Vacancies CoP, contact Senior Master Sgt. Rick Gamundi at DSN 497-1347, Comm (478) 327-1347, Toll Free 1-800-223-1784, ext 71347 or email [ricardo.gamundi@afrc.af.mil](mailto:ricardo.gamundi@afrc.af.mil).

# Surgeon General unfunded positions to drop end of March

By Col. Barbara Petersen  
Detachment 15 Program Manager

The extension for unfunded medical Individual Mobilization Augmentees will end Mar. 30, 2008. There are only 549 funded positions, so those IMAs not in a funded position must act now to find funded slots or seek other avenues for continuing satisfactory military service.

First, all IMAs in overage positions must return the statement of understanding and overage letter to Detachment 15 by Mar. 30, or they will be transferred to the Individual Ready Reserve effective Mar. 31.

If you do not know whether you are in a funded or overage position, please contact Det.

15 through the organizational e-mail box at [afrc.rmgdet15@afrc.af.mil](mailto:afrc.rmgdet15@afrc.af.mil).

There are many funded IMA positions available on the Det. 15 website for all ranks. All those in overage positions are encouraged to check out these funded positions, keeping in mind that the medical IMA mission no longer includes backfilling for active duty.

Funded positions are in either force development or critical skills, with emphasis on fulfilling deployment taskings.

In addition to seeking funded positions, IMAs have several other options. They can transfer to the PIRR (Category E), transfer to a traditional Reserve unit (Category

A), transfer to another service, or retire if eligible. Base IMA Administrators or Readiness Management Group Detachments can provide more information on each option, but below is a brief summary.

The Category E Reservist is often confused with an IMA, but there are significant differences. Category E members perform their duty in active duty organizations, but actually belong to the PIRR. They meet the same annual readiness requirements that IMAs meet, and must earn 50 points per year.

However, there is no funded annual tour or inactive duty training. Medical IMAs need to perform 16 points of IDT

at the unit of attachment. They receive 15 annual membership points, and may earn the rest via points-only IDTs, continuing medical education or man-days. Category E Reservists are not eligible for Tricare Select, in-residence military schooling, or reserve personnel appropriation funding for CME.

Traditional Reserve units offer many career-broadening opportunities. One of these is the possibility for a command position, which is required for a senior leadership position. The IMA brings valuable perspective and expertise to the unit program.

Transferring to another service or retiring are two other options. To transfer

to another service, contact the appropriate service recruiter. To determine retirement eligibility, contact your BIMAA or Det 15. Lieutenant colonels and colonels may request a waiver to retire with two years time in grade but less than three.

This is done online via the Air Reserve Personnel Center's Virtual Personnel Center-Guard Reserve at <https://arpc.afrc.af.mil/>.

This is a difficult time and some are waiting for that last minute reprieve to stay where you are. It is not going to happen. Embrace change and create new opportunities.

Det 15 is here to assist, but you need to take charge of your career and take action.

## Updated RMG Detachment Listing

### Headquarters RMG

Warner Robins, Ga.  
DSN 497-2285/2286  
Comm (478) 327-2285

### Det 1 - Defense Agencies/ AFRC/Joint

Warner Robins, Ga.  
DSN 497-2275  
Comm (478) 327-2275

### DCMA IMAA

DSN 328-0754  
Comm (703) 428-0754

### DLA IMAA

DSN 427-5317  
Comm (703) 767-5317

### USJFCOM IMAA

DSN 836-6004  
Comm (757) 836-6004

### Det 2 - AMC

Scott AFB, Ill.  
DSN 779-7919  
Comm (618) 229-7919

### MacDill BIMAA

DSN 968-2277  
Comm (813) 828-2277

### McGuire BIMAA

DSN 650-3565  
Comm (609) 754-3565

### Scott BIMAA

DSN 576-4264  
Comm (618) 256-4264

### Travis BIMAA

DSN 837-2462  
Comm (707) 424-2462

### Det 3 - AFSOC

Hurlburt Field, Fla.  
DSN 579-2820  
Comm (850) 884-2820

### Hurlburt Field BIMAA

DSN 579-5200  
Comm (850) 884-5200

### Det 4 - AFSPC

Peterson AFB, Colo.  
DSN 692-2615  
Comm (719) 554-2615

### F.E. Warren BIMAA

DSN 481-3786  
Comm (307) 773-3786

### Patrick BIMAA

DSN 854-2872  
Comm (321) 494-2872

### Peterson BIMAA

DSN 834-7526  
Comm (719) 556-7526

### Vandenberg BIMAA

DSN 276-4820  
Comm (806) 606-4820

### Det 5 - OSI

Andrews AFB, M.D.  
DSN 857-0866  
Comm (240) 857-7443

### Det 6 - IN

Bolling AFB, D.C.  
DSN 754-1270  
Comm (202) 404-1270

### Det 7 - AETC

Randolph AFB, Texas  
DSN 487-2562  
Comm (210) 652-2562

### Keesler BIMAA

DSN 597-2476  
Comm (228) 377-2476

### Lackland BIMAA

DSN 473-5204  
Comm (210) 671-5204

### Luke BIMAA

DSN 896-7316  
Comm (623) 856-5367

### Maxwell BIMAA

DSN 493-8756  
Comm (334) 953-0160

### Randolph BIMAA

DSN 487-4347  
Comm (210) 652-4347

### Sheppard BIMAA

DSN 736-6521  
Comm (940) 676-6521

### Det 8 - ACC

Langley AFB, VA  
DSN 574-5101  
Comm (757) 764-5101

### Barksdale BIMAA

DSN 781-2118  
Comm (318) 456-2118

### Davis-Monthan BIMAA

DSN 228-6183  
Comm (520) 228-6183

### Ellsworth BIMAA

DSN 675-6280  
Comm (605) 385-6280

### Langley BIMAA

DSN 574-5433  
Comm (757) 764-5433

### Offutt BIMAA

DSN 271-7262  
Comm (402) 294-7262

### Seymour-Johnson BIMAA

DSN 722-4002  
Comm (919) 722-4002

### Shaw BIMAA

DSN 965-1589  
Comm (803) 895-1589

### Nellis BIMAA

DSN 682-5208  
Comm (702) 652-5208

### Tyndall BIMAA

DSN 523-2036  
Comm (850) 283-2036

### Det 9 - USAFE

Ramstein AB, Germany  
DSN 314-480-6178  
Comm 011-49-637-147-6178

### Ramstein BIMAA

DSN 314-480-2815  
Comm 011-49-637-147-2815

### Det 10 - PACAF

Hickam AFB, Hawaii  
DSN 315-449-0582  
Comm (808) 449-0584

### Hickam BIMAA

DSN 315-449-0588  
Comm (808) 449-0588

### Det 11 - AFDW/11 WG

Arlington, Va.  
DSN 425-0774  
Comm (703) 588-0774

### Andrews BIMAA

DSN 858-2538  
Comm (301) 981-2538

### Bolling BIMAA

DSN 754-3257  
Comm (202) 404-3257

### Pentagon BIMAA

DSN 227-2563  
Comm (703) 697-2563

### Fort Meade BIMAA

DSN 622-0846  
Comm (301) 677-0846

### Det 12 - AFMC

Wright-Patterson AFB, Ohio  
DSN 787-0376  
Comm (937) 257-0376

### Edwards BIMAA

DSN 527-3327  
Comm (661) 277-3327

### Eglin BIMAA

DSN 872-8900  
Comm (850) 882-8900

### Hill BIMAA

DSN 777-3502  
Comm (801) 777-3502

### Hanscom BIMAA

DSN 478-0152  
Comm (781) 377-0152

### Kirtland BIMAA

DSN 246-2446  
Comm (505) 846-2446

### Robins BIMAA

DSN 497-8338  
Comm (478) 327-9338

### Tinker BIMAA

DSN 339-4355  
Comm (405) 739-4955

### Wright-Patterson BIMAA

DSN 787-7778  
Comm (937) 257-7778

### Det 13 - HC

Robins AFB, Ga.  
DSN 497-2247  
Comm (478) 327-2247

### Det 14 - JA

Robins AFB, Ga.  
DSN 497-1251  
Comm (478) 327-1251

### Det 15 - SG

Warner Robins, Ga.  
DSN 497-2319  
Comm (305) 437-2319

### Det 18 - USSOUTHCOM

Miami, Fla.  
DSN 567-1360  
Comm (305) 437-1360

### Det 20 - HQ USPACOM

Camp Smith, Hawaii  
DSN 315-477-9422  
Comm (808) 477-0604

### Det 21 - HQ USEUCOM

Stuttgart AB, Germany  
DSN 314-430-6467  
Comm 011-49-711-680-4533

### Det 22 - USCENTCOM

MacDill AFB, Fla.  
DSN 651-6946  
Comm (813) 827-6619

### Det 23 - USSOCOM

MacDill AFB, Fla.  
DSN 299-5069  
Comm (831) 826-5069

### Det 25 - USSTRATCOM

Offutt AFB, Neb.  
DSN 271-0245  
Comm (402) 294-0245

### Det 26 - HQ NORAD US- NORTHCOM

Peterson AFB, Colo.  
DSN 692-8054  
Comm (719) 554-0854

### Det 27 - USAFA

USAF Academy, Colo.  
DSN 333-9775  
Comm (719) 333-9775