

CLASSIFICATION/ON-THE-JOB TRAINING ACTION						PERSONNEL ACTION NO. C-	
TO: (Organization) HQ RMG/DPMT				FROM: (Organization/Office Symbol) /DPME 123 SFS			
I. INDIVIDUAL IDENTIFICATION							
NAME (Last, First, MI) SMITH, JOHN, H.				GRADE SSGT		SSN 123-45-6789	UNIT 123 SFS
II. PERSONNEL DATA CHANGES							
AFSC INFORMATION				OJT INFORMATION			
AWARD AFSC 3P071 AS Primary AFSC				EFFECTIVE 4-SEP-08			
EFFECTIVE _____				ENTER/CONTINUE AFSC 3P071 TS CODE R			
REDESIGNATE AS AFSC				WITHDRAW AFSC _____ TS CODE _____			
PAFSC FROM 3P031 TO 3P071				COMPLETED AFSC 3P031 TS CODE I			
CAFSC FROM 3P031 TO 3P051				DATE INITIALLY ENTERED RETNG 20080315			
EFFECTIVE 4-Sep-08				DIRECTED DUTY AFSC _____ DDA EXPIRATION _____			
2 AFSC FROM _____ TO _____				DATE _____ REASON _____			
3 AFSC FROM _____ TO _____				OFF-PROJ CLASN UPGRADE DATE _____			
4 AFSC FROM _____ TO _____				ASSIGN PROFICIENCY PAY _____			
ADD-AFSC FROM _____ TO _____				SS RATING _____ AMOUNT _____ AFSC _____			
WITHDRAW AFSC _____				EFFECTIVE _____ PRO PAY STATUS REASON _____			
SPECIAL EXPERIENCE IDENTIFIER(S) (Airman Only)				WITHDRAW PRO PAY _____ EFFECTIVE _____			
DESIGNATE CAFSC SEI _____				MISCELLANEOUS INFORMATION			
DESIGNATE GENERAL SEI _____				ADSCD _____ REASON _____			
DESIGNATE SEI _____ WITH () AFSC				PROMOTION ELIG STATUS _____			
WITHDRAW SEI _____ FROM () AFSC				PROMOTED TO _____ EFFECTIVE _____			
DUTY INFORMATION				WITH DATE OF RANK _____			
DAFSC _____ EFFECTIVE DATE _____				ASSIGNMENT AVAIL CODE/DOA _____			
OFFICE SYMBOL _____ DUTY PH _____				DESIGNATE WAFSC _____ EFFECTIVE _____			
POSITION NO. _____ OSC _____				WITHDRAW WAFSC _____ EFFECTIVE _____			
COMD LVL _____ DUTY TITLE _____				OTHER _____			
AUTHORITY AFI 36-2101, AFI 36-2201 VOL III							
DATE 20080904		NAME, GRADE, TITLE, DUTY PHONE, SUPERVISOR/REQUESTING OFFICIAL ROBERT T. JONES, MSgt, USAF SUPERINTENDENT, 123 SFS				SIGNATURE	
III. CONCURRENCE OF MEMBER							
DATE		<input type="checkbox"/> DO <input type="checkbox"/> DO NOT CONCUR		SIGNATURE OF MEMBER			
IV. INTRA-BASE ASSIGNMENT ACTIONS							
RNLTD/ EFFECTIVE DATE		ASSIGNMENT ACTION NUMBER		ASSIGNMENT FROM		ASSIGNMENT TO	
V. REMARKS							
IAW AFI 36-2101 par 4.1.2.3.4 and AFI 36-2201 Vol III, SSgt Smith has completed requalification training and has been recertified on all duty position requirements to his highest previously held skill level 3P071. Certifying Official Signature _____							
VI. APPROVAL BY COMMANDER OR AUTHORIZED REPRESENTATIVE						DATE 20080904	
FOR THE COMMANDER		TYPED NAME, GRADE, AND TITLE WALTER C. HAGEN, Col, USAF Commander, 123 SFS				SIGNATURE	
VII. ACTION BY PERSONNEL OFFICIAL						DATE	
<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED						HEADQUARTERS	
FOR THE COMMANDER		TYPED NAME, GRADE, AND TITLE				SIGNATURE	
This authorization remains in effect after Airman's discharge and immediate reenlistment at the same station provided that he/she has no break in military service.							
VIII. UNIT/CBPO COORDINATION RECORD							
DMPE	1. DPM	2. DPM	3. DPM	4. DPM	5. DPM	6. DPM	UNIT