

CLASSIFICATION/ON-THE-JOB TRAINING ACTION						PERSONNEL ACTION NO. C-	
TO: (Organization) HQ RMG/DPMT				FROM: (Organization/Office Symbol) RMG/DET 29			
I. INDIVIDUAL IDENTIFICATION							
NAME (Last, First, MI) SMITH, JOHN, H.				GRADE MAJ		SSN 123-45-6789	UNIT 25 SFS
II. PERSONNEL DATA CHANGES							
AFSC INFORMATIO				OJT INFORMATIO			
AWARD AFS 31P3 A P AFS				EFFECTIV _____			
EFFECTIVE 26-JAN-09				ENTER/CONTINUE AFSC _____ TS CODE _____			
REDESIGNATE _____ A _____ AFS				WITHDRAW AFSC _____ TS CODE _____			
PAFSC FROM 21R3 T 31P3				COMPLETED AFSC _____ TS CODE _____			
CAFSC FROM _____ T _____				DATE INITIALLY ENTERED RETNG _____			
EFFECTIVE _____				DIRECTED DUTY AFSC _____ DDA EXPIRATIO _____			
2 AFSC FRO 31P1 T 21R3				DAT _____ REASON _____			
3 AFSC FRO _____ T _____				OFF-PROJ CLASN UPGRADE DATE _____			
4 AFSC FRO _____ T _____				ASSIGN PROFICIENCY PA _____			
ADD-AFSC FROM _____ T _____				SS RATING _____ AMOUN _____ AFS _____			
WITHDRAW AFS _____				EFFECTIV _____ PRO PAY STATUS REASO _____			
SPECIAL EXPERIENCE IDENTIFIER (S) (Airman Only)				WITHDRAW PRO PA _____ EFFECTIV _____			
DESIGNATE CAFSC SEI _____				MISCELLANEOUS INFORMATION			
DESIGNATE GENERAL SEI _____				ADSCD _____ REASON _____			
DESIGNATE SEI _____ WITH () AFS _____				PROMOTION ELIG STATU _____			
WITHDRAW SEI _____ FROM () AFS _____				PROMOTED TO _____ EFFECTIV _____			
DUTY INFORMATIO				WITH DATE OF RAN _____			
DAFSC 31P3 EFFECTIVE DAT 20090126				ASSIGNMENT AVAIL CODE/DO _____			
OFFICE SYMBO _____ DUTY PH _____				DESIGNATE WAFSC _____ EFFECTIV _____			
POSITION NO. _____ OSC _____				WITHDRAW WAFS _____ EFFECTIV _____			
COMD LVL _____ DUTY TITLE IMA to the SFS/CC				OTHER _____			
AUTHORIT AFI 36-2101, AF OFFICER CLASSIFICATION DIRECTORY							
DAT 20090126		NAME, GRADE, TITLE, DUTY PHONE, SUPERVISOR/REQUESTING OFFICIAL WALTER C. HAGEN, TSgt, USAF NCOIC, 25SFS ORDERLY ROOM				SIGNATURE	
III. CONCURRENCE OF MEMBE							
DAT		<input type="checkbox"/> DO <input type="checkbox"/> DO NOT CONCUR		SIGNATURE OF MEMBE			
IV. INTRA-BASE ASSIGNMENT ACTIONS							
RNLTD/ EFFECTIVE DATE		ASSIGNMENT ACTION NUMBER		ASSIGNMENT FRO		ASSIGNMENT T	
V. REMARK							
MBR HAS COMPLETED ALL REQUIREMENTS FOR UPGRADE TO THE QUALIFIED SKILL LEVEL MINIMUM XX TIME REQUIREMENTS WERE STATISFIED ON 01-OCT-2008 MANDATORY FORMAL SCHOOLS COMPLETED: (LIST SCHOOLS AND GRAD DATES)							
VI. APPROVAL BY COMMANDER OR AUTHORIZED REPRESENTATIVE						DAT 20090126	
FOR THE COMMANDE		TYPED NAME, GRADE, AND TITL ROBERT T. JONES, COL, USAF COMMANDER, 25SFS				SIGNATURE	
VII. ACTION BY PERSONNEL OFFICIAL						DAT	
<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		HEADQUARTERS					
FOR THE COMMANDE		TYPED NAME, GRADE, AND TITL (LEAVE BLANK)				SIGNATURE	
This authorization remains in effect after Airman's discharge and immediate reenlistment at the same station provided that he/she has no break in military service.							
VIII. UNIT/CBPO COORDINATION RECORD							
DMPE	1. DP	2. DP	3. DP	4. DP	5. DP	6. DP	UNIT